



# Admissions Policy 2013/14

## Overview

Brockhill Park Performing Arts College is a mixed 11-19 Academy and Specialist Arts College and is its own admissions authority. Brockhill Park Performing Arts College provides courses for all students deemed selective or non-selective and is an appropriate placement for students who have passed the Kent tests.

Brockhill Park Performing Arts College has an agreed Pupil Admissions Number (PAN) of 235 students to be admitted into year 7 each year if sufficient applications are received. Other than twins/triplets etc. students will not be admitted above the PAN.

The school has an **inclusive** view on admissions.

## Process of Application

### Admissions to Year 7

Application for places to Brockhill Park will be made in accordance with Kent Local Authority's co-ordinated admission arrangements and will be made on the Secondary Common Application Form (SCAF), provided and administered by the Local Authority. In order to avoid confusion the school has agreed to use the dates provided by Kent Local Authority and will offer 235 places for September 2013 admission.

All applications will be subject to the following oversubscription criteria:

Entry is without testing: if the number of first choice preferences for the school is more than the number of places available, places will be allocated in the following priority order:

1. **Looked After Children/Children in Local Authority Care** - a child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is subject to a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order as defined by Section 46 of the Adoption and Children act 2002 or Section 8 or 14A of the Children Act 1989.
2. **Sibling/ Current Family association** - a child with a brother or sister already attending the school when the child starts; who live in Hythe, within three miles of the school or in the following villages: Elham, Etchinghill, Lyminge, Lympe, Monks Horton, Palmars, Postling, Rhodes Minnis, Saltwood, Sandling, Seabrook, Sellindge, Stanford, Stowting, Westenhanger and West Hythe. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
3. Children with a brother or sister already attending the school who live outside the catchment area defined in criterion 2
4. **Medical/Health and Special Access Reasons** – medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose health or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.
5. Other children living inside the catchment area as defined in criteria 2.

Should there be a need to decide upon oversubscription in each of the above criteria, decisions will be made on the basis of distance. The Local Authority measures distance as the nearness of the child's permanent address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a defined point as within the child's home to a defined point within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. Those living closest are given priority.

## **Operation of waiting lists for admission into Year 7**

Where in any year Brockhill Park receives more applications for places in year 7 than there are places available, a waiting list will operate between March and the end of the following academic year. This list will be open to any parent or guardian who requests that his/her daughter/son's name be placed on the waiting list, following an unsuccessful application.

## **Arrangements for the Independent Appeals Panel**

In the event of an application being unsuccessful parents have the right of appeal to the Appeals Committee of the Governing Body of the School. Details of the procedure can be obtained from the Clerk to the Governors, Brockhill Park Performing Arts College, Sandling Road, Saltwood, Kent, CT 21 4HL.

## **Admission to the Sixth Form (Post 16)**

All students in Year 11 are eligible to apply and at least a further 25 places will be provided for students applying from other schools. The admissions criteria are as follows:

1. Availability of a suitable course.
2. For admission to A/AS/AVCE courses 5 A\*-C grades are normally required.
3. For admission to national level 2 courses 4 A\*-E grades are normally required.
4. Some courses of study have particular subject requirements. (see prospectus)

## **Appeals**

In the event of an application being unsuccessful parents have the right of appeal to the Appeals Committee of the Governing Body of the School. Details of the procedure can be obtained from the Clerk to the Governors, Brockhill Park Performing Arts College, Sandling Road, Saltwood, Kent, CT 21 4HL.

## **Admission of students to other year groups (except year 7 and year 12)**

If students leave during the course of an academic year, or between academic years, places will be offered to other applicants. If there are more applicants than places available the Governing Body will apply the oversubscription criteria listed under the 'Admissions into Year 7' part of this document. Parents whose application is turned down are entitled to appeal.