



Admissions Policy 2012/13

Overview

Brockhill Park Performing Arts College is a mixed 11-19 Academy and Specialist Arts College and is its own admissions authority. Brockhill Park Performing Arts College provides courses for all students deemed selective or non-selective and is an appropriate placement for students who have passed the Kent tests.

Brockhill Park Performing Arts College has an agreed Pupil Admissions Number (PAN) of 235 students to be admitted into year 7 each year if sufficient applications are received. Other than twins/triplets etc. students will not be admitted above the PAN.

The school has an **inclusive** view on admissions and is striving to improve its ability to admit students with a wide range of needs.

Process of Application

Admissions in to Year 7

Application for places to Brockhill Park will be made in accordance with Kent Local Authority's co-ordinated admission arrangements and will be made on the Secondary Common Application Form (SCAF), provided and administered by the Kent Local authority. In order to avoid confusion the school has agreed to use the dates provided by Kent Local Authority and will offer 235 places for September 2012 admission.

All applications will be subject to the following over-subscription criteria:

Entry is without testing: if the number of first choice preferences for the school is more than the number of places available, places will be allocated in the following priority order:

1. **Looked After Children/Children in Local Authority Care** (A child under the age of 18 years for whom the Local Authority provides accommodation by agreement with their parents/carers in accordance with Section 22 of the Children Act 1989 or who is subject to a care order under Part IV of the Act). A letter from Social Services confirming the child's status must be provided
2. **Sibling/ Current Family association** (A child with a brother or sister already attending the school when the child starts; who live in Hythe, within three miles of the school or in the following villages: Elham, Etching Hill, Lyminge, Lypne, Monks Horton, Palmersh, Postling, Rhodes Minnis, Saltwood, Sandling, Seabrook, Sellindge, Stanford, Stowting, Westenhanger and West Hythe. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.)
3. Children with a brother or sister already attending the school who live outside the catchment area defined in criterion 2
4. **Medical/Health and Special Access Reasons** (Priority will be given to children under this criterion whose health or physical impairment means they have a demonstrable and significant need to attend a particular school. Written evidence must be given that demonstrates the child's needs.
5. Other children living inside the catchment area as defined in criteria 3
6. Other children living outside the catchment area as defined in criteria 3

Should there be a need to decide upon over-subscription in each of the above criteria, decisions will be made on the basis of distance. We use the distance between the child's permanent address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a defined point within the child's home to a defined point with the school as specified by Ordnance Survey. Those living closest are given priority.

Operation of waiting lists for admission into Year 7

Where in any year Brockhill Park receives more applications for places in year 7 than there are places available, a waiting list will operate between March and the end of the following academic year. This list will be open to any parent or guardian who requests that his/her daughter/son's name be placed on the waiting list, following an unsuccessful application.

Arrangements for the Independent Appeals Panel

In the event of an application being unsuccessful parents have the right of appeal to the Appeals Committee of the Governing Body of the School. Details of the procedure can be obtained from the Clerk to the Governors, Brockhill Park Performing Arts College, Sandling Road, Saltwood, Kent, CT 21 4HL.

Admission to the Sixth Form (Post 16)

All students in Year 11 are eligible to apply and at least a further 25 places will be provided for students applying from other schools. The admissions criteria are as follows:

1. Availability of a suitable course.
2. For admission to A/AS/AVCE courses 5 A*-C grades are normally required.
3. For admission to national level 2 courses 4 A*-E grades are normally required.
4. Some courses of study have particular subject requirements. (see prospectus)

Appeals

In the event of an application being unsuccessful parents have the right of appeal to the Appeals Committee of the Governing Body of the School. Details of the procedure can be obtained from the Clerk to the Governors, Brockhill Park Performing Arts College, Sandling Road, Saltwood, Kent, CT 21 4HL.

Admission of students to other year groups (except year 7 and year 12)

If students leave during the course of an academic year, or between academic years, places will be offered to other applicants. If there are more applicants than places available the governing Body will apply the oversubscription criteria. Parents whose application is turned down are entitled to appeal.